



Transfer Student Admission Requirements & Application/Acceptance Process

Transfer students will be evaluated on an individual basis to determine eligibility. LLUSN accepts a limited number of transfer students based on available space. If a student is accepted, placement will be determined based on academic history, application requirements and references, test results (if applicable), and available space.

Pre-acceptance Requirements

- Successful completion of high school or equivalent
- Meet all general requirements and have a minimum grade-point average of 3.0
- All transferable prerequisites and prior nursing courses must be completed with a “C” or above from an accredited college or university
- Successfully completed the equivalents of Foundations of Nursing, Fundamentals of Nursing, and Health Assessment

Post-acceptance Requirements

- Must meet all current Catalog requirements
- Must take at least 45 units at LLU
- Must take required Religion units - See Catalog for details (approx. 4 units per year)
- Must take at least 32 units at senior level
- Must take at least 3 clinical courses at LLUSN

Transfer Student Application and Acceptance Process

Student INQUIRY:

- Student contacts Student & Alumni Relations (StAR) and has evaluation of prerequisites
- StAR representative requests student to submit complete syllabi for all nursing courses (including statistics, if not on preapproved course list)

Student INITIAL STEPS:

1. Apply to LLUSN <https://nursing.llu.edu/undergraduate-programs/bs-nursing>
2. Submit official transcripts to LLU Records
3. Submit the following to the LLUSN Student & Alumni Relations (StAR) office:
 - a. Nursing curriculum plan/track for prior nursing school (order of classes required for their nursing degree)
 - b. Complete course syllabi for all prior nursing courses for the quarter/semester course was taken (must include a detailed description of course topics covered for each lecture)
 - c. Personal statement that includes rationale/reason for requesting transfer
 - d. Recommendation letter from prior nursing school
4. Start application process for financial aid

LLUSN Faculty/Staff NEXT STEPS:

1. Follow general admission protocol.

2. Review syllabi from nursing courses previously completed and evaluate if additional testing is needed.
 - a. Credit will be given for equivalent nursing courses taken at an accredited university within the following time periods:
 - i. Foundational courses (NRS 231 Foundations, NRS 232 Fundamentals, and NRS 233 Health Assessment) evaluated for successful and timely completion (within the past 3 years)
 1. If Foundational courses taken > 3 years ago, student will take the ATI test (Routinely given in Adult Health I)
 - a. Passing score $\geq 68\%$ = credit given for courses taken.
 - ii. Other nursing course(s) evaluated by content expert for successful and timely completion (within the past 5 years)
 1. If nursing course taken > 5 years ago, student will be required to take a challenge exam
 - a. Passing score $\geq 76\%$ = credit given for course taken
3. Complete Transfer Evaluation Form (TEF)
4. Evaluate if there is space available - and what quarter student could start based on their Individualized Curriculum Plan
5. Create tentative Individual Curriculum Plan (ICP)
6. Evaluate student for acceptance in Transfer Admissions Committee
7. Notify student of acceptance or denial

If student accepted:

1. Student takes additional testing if required and given appropriate information for each exam.
 - a. ATI Test for evaluation of Foundational Courses
 - i. The following is provided to student:
 1. Course outline
 2. Detailed course objectives
 3. Bibliography and textbook list
 4. Style and format of the examination
 5. ATI review book
 - b. Challenge Exam for evaluation of nursing course
 - i. The following is provided to student:
 1. Course outline
 2. Detailed course objectives
 3. Bibliography and textbook list
 4. Style and format of the examination
2. Follow-up emails to student from Advising Coordinator and StAR representative
3. Develop plan for completing all coursework including humanities, PE, and Religion
4. Set up training for LLEAP, Resp Fit, etc
5. Registration Kickoff - Student attends Transfer/LVN Student Meeting (covers: ExamSoft, Canvas, Parking, ATI, etc)
6. Orientation week schedule identified: Arrangements made to attend New Student Orientation/ Fire Extinguisher Training and arrange alternate course orientations if schedules overlap
7. During the first quarter:
 - a. Student will attend the Transfer Student Skills & Health Assessment Refresher appropriate to the determined Adult Health course placement.
 - b. Course Coordinator or representative for the entering Adult Health course will determine any additional skills and health assessment remediation needs and prepare a personalized training plan to be completed during their first quarter.